

Minutes of Regular Board Meeting

The Board of Trustees Holland Township School

A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, March 28, 2017, beginning at 7:00 PM in Milford, NJ 08848.

A. **CALL TO ORDER – 7:00 PM**

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **ROLL CALL**

Bickhardt_P__

Brennan_P__

Curry_P__

Davis_P__

Hance_P__

Johnson_P__

McGuire_P__

Somers_P__

Soucie_P__

E. **CORRESPONDENCE**

F. **CONSENT AGENDA**

All in favor: Yes: all No: _____ Abstentions: _____

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of February 28, 2017, and the Special Board Meeting minutes of March 15, 2017.

2. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending February 28, 2017 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, David Bailey, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending February 28, 2017, and he recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, David E. Pawlowski, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of February 28, 2017 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approves the Bill List dated March 28, 2017, check numbers N0295 thru N0296 and 06486 thru 06586 in the amount of \$807,998.76.

4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Michelle Schwallie: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Stephanie Godshalk: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Diane Udovich: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Colleen Speth: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Ryan Pfenning: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Allison Dolan: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Marissa Rebimbas: 5/16/17-5/18/17, Wilson Reading System Introduction/Applied Methods
- Jennifer Leap: 5/19/17, NJPSAFEA Bullying Law Update: \$150 Registration, North Hunterdon High School
- Nancy Yard: 5/19/17, NJPSAFEA Bullying Law Update: \$150 Registration, North Hunterdon High School

5. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

G. **BOARD PRESIDENT REPORT**

H. **SUPERINTENDENT REPORT**

1. Danielle Buzby and Jennifer Leap presented the District Substance Abuse Prevention Education
2. Mr. David Bailey, Superintendent, presented an update to the District Strategic Plan
3. Mr. David Bailey, Superintendent, presented on the 2017-2018 District Goals
4. Mr. David Bailey reported that the PI Record was broken by Megan Massa (remembered 87 numbers into PI)

I. **PRINCIPAL REPORT**

1. Dr. Yard Reported on the following in the School System:
 - a. Adoptive Species Program is currently running
 - b. Recognize Anna Constantine for her placement in the NJ Orchestra
 - c. Grace Diem Spelling Bee Champion round four of the State
 - d. Wizards event was a big hit and thank you to the PTA and all involved
 - e. Odysseys of the Mind students are advancing to the State Finals

J. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

Bobbie Beriont– voiced concerns regarding the Superintendent HIB report that they are on the agenda but are never discussed.HIB training requires it to be on the agenda with public discussion.

K. **EDUCATION**

LaurieHance provided a report as Committee Chair.

Motion made by Laurie Hance, seconded by Brett Curry, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Education agenda as follows:

Role Call Vote: All – Yes

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for February 23, 2017 - March 22, 2017 and affirms the actions of the administration.

2. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trip

- Alexandria Park
- Trexler Zoo
- Hunterdon County Division of Parks and Recreation
- The Franklin Institute

3. **Approve Visual and Performing Arts Curriculum**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the updated Visual and Performing Arts Curriculum (K-8) aligned with New Jersey Student Learning Standards.

4. **Approved Revision of the 2016-2017 School Calendar**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the revision of the 2016-2017 school calendar as follows:

- Friday, May 26, 2017 - No School
- Monday, June 19, 2017 the last day of school for students
- Tuesday, June 20, 2017 the last day of school for staff
- Friday, June 16, 2017 and Monday, June 19, 2017 - early dismissal days

5. **Approve PTO Donation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of \$2,000.00 to be applied towards the Eighth Grade Graduation Dance. The Board recognizes and thanks the PTO for their continued and generous support of our school district.

6. **Approve Eighth Grade Graduation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approved Monday, June 19, 2017 for the Eighth Grade Graduation. Graduation will begin at 6:30 p.m.

7. **Approve Newgrange School Contract (Prof. Dev.)**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Newgrange School Contract for the purpose of Professional Development in Wilson Reading System - WRS (Wilson Reading System) Introduction/Applied Methods from May 16, 2017 through May 18, 2017. The total for the three day in house workshop will be \$6,886.80. Attendance at workshop will be offered to other schools with \$450 per attendee fee.

8. **Approve Curriculum Writing**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following teachers for 6 hours of curriculum writing aligned to the NGSS on June 21, 2017 with the hourly rate of:

- Nicole Carr: \$52.03/hr
- Shelli Deckert:\$42.88/hr
- Chris Regan: \$54.13/hr

- Amy Brown: \$59.98/hr
- Elizabeth Vocke: \$43.84/hr
- Joelle Croasdale: \$52.35/hr
- Joyce Dlugose: \$45.04/hr
- Lisa Nolan: \$42.88/hr
- Laurie Hughes: \$44.17/hr
- Cathy O'Rourke: \$60.80/hr
- Alison Wilt: \$42.88/hr
- Jill Conti: \$55.85/hr
- Deborah Croasdale: \$54.07/hr
- Amber Lazier: \$42.88/hr
- Rosemary Martin: \$47.67/hr
- Carrie Grundhauser: \$47.67/hr

9. **Approve 2017-2018 District/School Goals**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2017-2018 District/School Goals.

L. **PERSONNEL**

Motion made by Edward Johnson, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Personnel agenda as follows:

Role Call Vote: All Yes

1. **Approve ESY Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Sheila Mandato as a Substitute Teacher/Aide and Mrs. Cindi Butler as a Substitute Aide for the Special Education Extended School Year (ESY). Mrs. Mandato's hourly salary rate will be \$12.42 for a Teacher and \$12.82 as an Aide. Mrs. Butler's hourly salary rate will be \$24.57 as an Aide. The program will be in effect from July 5, 2017 - July 31, 2017, 4 days per week, 4 hours per day.

2. **Approve Unpaid FMLA/NJFLA/NJFLIA Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Joyce Criss's request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about May 8, 2017 not to exceed 12 weeks on an intermittent basis.

3. **Approve Unpaid Days**

RESOLVED that upon the recommendation of Superintendent the Holland Township Board of Education approves two (2) unpaid days for Irene Fennell, Monday, May 22, 2017 and Tuesday, May 23, 2017.

FURTHER RESOLVED that the following payroll check for Irene Fennell will be deducted for her two (2) unpaid days (1/185th) for Monday, May 22, 2017 and Tuesday, May 23, 2017.

M POLICY

Philip Brennan provided a report on Policies as Committee Chair.

Motion made by Philip Brennan, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Policy agenda as follows:

Role Call Vote: All Yes

1. Approve Second Readings of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- P&R2460 (Special Education)
- R2460.1 (Special Education -Location, Identification, and Referral)
- R2460.8 (Special Education -Free and Appropriate Public Education)
- R2460.9 (Special Education -Transition From Early Intervention Programs To Preschool Programs)
- R2460.15(Special Education -In-Service Training Needs For Professional And Paraprofessional Staff)
- R2460.16 (Special Education -Instructional Material To Blind Or Print-Disabled Pupils)
- P2467 (Surrogate Parents And Foster Parents)
- P5330.04 (Administering An Opioid Antidote)

2. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- 0164 (Conduct of Board Meeting)
- 8600 (Transportation)

N. FINANCE AND FACILITIES

Casey Bickhardt provided a report at the Committee Chair.

Motion made by Casey Bickhardt, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Finance and Facilities agenda as follows:

Role Call Vote: All Yes

Bickhardt___ Brennan___ Curry___ Davis___ Hance___ Johnson___ McGuire___ Somers___
Soucie___

1. State Aid

- a. Resolved, upon the recommendation of the Superintendent of Schools that the Board accept the 2017-18 State Aid in the amount of \$1,819,736 minus \$15,049 adjustment for debt service on SDA funding for an adjusted total amount of \$1,804,687.

Equalization Aide: 1,291,479
School Choice Aide: 75,327
Transportation Aide: 53,541
Special Education Categorical Aide: 373,356
Security Aide: 9,453
PARCC Readiness Aide: 5,710
Per Pupil Growth Aide: 5,710
PLC Aide: 5,160

Total State Aide: 1,819,736

2. Maximum Capital Reserve Amount for the 2016-2017 School Year

- a. Resolved, upon the recommendation of the Superintendent of Schools that the Board approve the Maximum Capital Reserve Amount (the total amount of local monies needed to implement the LRFPP) for the 2016-2017 school year to be \$5,223,846 if all projects listed in the LRFPP were planned for the 2017-2018 school year.

3. State ROD Grant

- a. Resolved, upon the recommendation of the Superintendent of Schools that the Board approve a transfer to reimburse Capital Reserve with the State ROD Grant money from the following Grants:

2220-060-14-1004 (G1RU) Total Cost: \$229,296.86: State Share: \$91,718.74
2220-060-14-1006 (G1VR) Total Cost: \$177,015.58: State Share: \$61,161.00

O. COMMUNICATIONS

Timothy McGuire provided a review of the resolution in item 1.

Motion made by Timothy McGuire, seconded by Phillip Brennan that upon the recommendation of the Superintendent of School that the Holland Township School District approve the following attached resolution:

1. Resolution regarding the New Jersey First Act.

P. SUPPLEMENTARY MATTERS

Discussion of utilizing School Boards for the Superintendent Evaluation – Timeline, process, to be handled in house with NJSBA representation. History of the process reviewed. Not everyone happy with the old process. Representative from NSSBA to attend the April Board Meeting.

Wizard's game was really nice, the staff involvement was commendable. Mr. Bailey's nickname, the Lost Backstreet Boy.

Q. COMMENTS: PUBLIC - GENERAL

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Sarah Tainow – Request the addition of District Employees children to attend Holland Township School tuition free to Policy 5111. Two little girls to come to Holland, want to stay late to continue to do my job well, don't want to have to rush home to get them off the bus, or take days to see them in their home district. I want my girls to be here because I love this school from Union Township not that I'm leaving a poor performing District. It says a lot about the school if the teacher's kids want to attend; our plan is to buy a house in the community. Would love to have their K-8 education here in Holland.

Bobbie Beriont – School Boards does a process for the Board of Education evaluation. Go in with your code, have a date set and then your representative compiles it. Compiled by someone not experienced with your Board. Gives you a PowerPoint with improvement over time. Simple to fill out and all you can do it now. Best part is that it is subjective.

Sandy Ozgar – Was wondering if the Board Minutes for January 3rd were going to be posted in a timely fashion.

R. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Philip Brennan, seconded by Mathew Davis, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:00 p.m. to discuss collective bargaining.

2. **Motion to Enter Public Session**

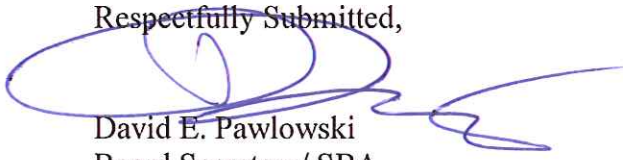
Motion made by Laurie Hance, seconded by Casey Bickhardt, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:00 PM.

S. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Philip Brennan, seconded by Matthew Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:00 PM.

Respectfully Submitted,


David E. Pawlowski
Board Secretary/ SBA